

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 31

21

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held in person on August 31, 2021 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jim VanDeGrift and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Brian Elleman, Dave Siebert, Connor Fulkerson and Leah Fulkerson, Mike Shaffer, Chuck Petty.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on August 9, 2021, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Chuck Petty, Warren County Engineer's Office, attended the meeting to update the Board on information regarding possible changes to the Hoffmann swale in Turtlecreek Subdivision. He suggested having an engineering firm to determine what changes can be made without causing other problems downstream. The company they are working with will charge \$3,600.00 to conduct the study. It will be paid for by the Warren County Storm Water fund.

Department Reports:

Fire/EMS:

Brian Elleman, Assistant Fire Chief, requested a Resolution to change Noah Zimmer's payroll cycle to Sunday through Saturday as this benefits the staffing of the department. The change is effective as of August 29, 2021. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-20**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman informed the Board that he and the Fire Chief recommend that Jeff Dahlhoff attend paramedic school. The cost of the class will be approximately \$9,451.00 and Mr. Dahlhoff will be required to sign a Fire Fighter/EMS contract with a four-year commitment. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-09**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman requested authorization to increase Tyler Kinman's school to Butler Tech by \$451.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the increase. All present voiced a "YEA" vote and the motion was passed.

Assistant Chief Elleman requested authorization to purchase two Getac V110 Rugged Laptops with 5-year extended warranties for the EMS Squads to replace the current Toughbooks. The cost is approximately \$7,730.00 from SSI (Strategic Sourcing Inc.) Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-10**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman requested authorization to purchase a Cradlepoint 5-year Net Cloud Essentials for Mobile Router for the Assistant Chief vehicle. The cost of the Cradlepoint will be approximately \$1,111.67 from CDW Government. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-11**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman requested a Resolution to repair exercise equipment at Stations 31 and 33 and establish a maintenance contract for the equipment. The cost of the repair is \$1,200.00 and the maintenance contract will be \$240.00 per year both to Thorns Fitness Services. The equipment will be inspected twice a year and calls for repair can be made as needed. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the Resolution as stated. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-12**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman requested ratification of expenditure for the repair of the air conditioning on Medic 31. The cost of the repair was \$2,893.77 by Rush Truck Center. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the ratification of the expenditure for \$2,893.77 to Rush Truck Center. All present voiced a "YEA" vote and the motion was passed.

Assistant Chief Elleman requested authorization to apply for Loeb Grant for Hurst Tools. The cost of the battery-operated tools is approximately \$36,693.00 from Howell Rescue Systems. If the application to the Loeb grant results in funding, the amount received will reduce the amount we will pay. The Hurst Tools are used when extraction of vehicles that are entrapped. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve application to the Loeb Grant. All present voiced a "YEA" vote and the motion was passed.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, updated the Board on speed controls for Shaker Run. To date, nothing has been received from the Homeowners Association regarding this matter. It was decided that the Road Department will install Children at Play signs.

Mr. Siebert requested authorization to purchase eight tires for the Road Department tractors from Walt Luti for approximately \$3,903.04. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-13**. (A copy of the resolution will be included in the minutes.)

Mr. Siebert requested authorization to purchase five sets of plow blades and guards in the amount of \$2,979.37 from Winter Equipment for the snowplows. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-14**. (A copy of the resolution will be included in the minutes.)

Mr. Siebert requested authorization to apply for the ODOT Township Stimulus Program Funds for the Liberty Keuter Pier Wall and authorize the Township Administrator to sign the paperwork. The Stimulus Program can run up to \$250,000.00 to be fully funded in advance. Warren County will assist with the paperwork and provide a letter of support. The Township will be liable for any costs greater than the \$250,000.00. If we do not receive the ODOT funding, we will look to the OPWC for funding. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the application for the ODOT Township Stimulus Program Funds for the Liberty Keuter Pier Wall and authorize the Township Administrator to sign the paperwork. All voiced a "YEA" vote and the motion passed.

Administration:

Tammy Boggs, Township Administrator, informed the Board that the Township Fire Chief Michael Jameson is in Louisiana with Task Force 1.

A discussion was held regarding the Criteria Architect for Station 21 renovations. Mrs. Boggs informed the Trustees that the Township only received one RFQ for the CA. The one RFQ was from KZF Design. The Trustees determined that they would accept the one RFQ from KZF Design and not repost the RFQ. Mr. VanDeGrift made a motion, seconded by Mr. Jones to accept KZF Design as CA for Station 31 renovations at the cost of \$74,000.00. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-21**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that there will be a tour of the new Premier Health Center at Union Village for the Trustees. The facility is an urgent care, with cardiology, orthopedics and can provide drug screenings for employees.

Mrs. Boggs requested a Resolution to approve and authorize the Board of Trustees to execute a Type 1 Annexation Agreement with the City of Lebanon relating to the property at 2210 State Route 63 consisting of 177.2870 acres in Turtlecreek Township. The agreement includes a modified payment schedule of reparations to Turtlecreek Township beginning on the 5th tax year after the effective date of the annexation and continues for twelve years. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-15**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested a Resolution to authorize Jonathan D. Sams to sign the annexation petition with the City of Lebanon for 177 acres for the Parkside Property development on State Route 63. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-16**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding the property tax holiday from the General fund plus require payments to the TIF funds. This would mean a loss of approximately \$352,123.01. Warren County, Lebanon Library, Warren County Community Services are all planning to rollback their taxes for next years collection. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the rollback of the Townships portion of property taxes for tax year 2021 to be collected in 2022 and payments to the TIF funds would be made as required by law. All voiced a "YEA" vote and the motion passed. (A letter will be sent to the Warren County Auditor regarding this matter.)

Mrs. Boggs informed the board that she received the insurance renewal invoice from OTARMA for liability and property coverage. The renewal is \$65,545.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the insurance renewal premium payment to OTARMA for \$65,545.00. All voiced a "YEA" vote and the motion passed with **Resolution 21-08-22**. (A copy of the resolution is included in the minutes.)

Mrs. Boggs informed the Board that a JEDD Agreement with the City of Monroe is being formulated for the state property land. Mrs. Boggs is working with our legal counsel for this agreement. The City of Monroe will be asked to supply the economic development services as part of the agreement.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$537.01. The purchases are \$182.75 from Lowe's, \$15.47 from Home Depot, \$5.39 from Wasabi, \$123.50 from the State of Ohio Board of Pharmacy, \$36.50 from Flashlight Dealer, \$90.43 from Atlas Preservation and \$82.97 from Amazon. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$537.01. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-08-17**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that there will be a ribbon cutting at Union Village on September 21, 2021 at 4:00 P.M.

Mrs. Boggs informed the Board that there will be a State of the County luncheon on September 9, 2021 from 11:30 to 1:30 at the Warren County Fairgrounds Event Center.

Mrs. Boggs requested a Resolution to apply for the Hazard Mitigation Grant Program and sign all necessary paperwork associated with the Grant process. The Hazard Mitigation Grant would be for funding of a generator, switch and safe room for Station 31. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed with **Resolution 21-08-18**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that Premier Health requested that the township sponsor their Butler/Warren County Field Day event on September 25th by donating money or starting a team.

Mrs. Boggs informed the Board that the American Rescue Plan funds have restrictions on its use. She is working with legal counsel to determine acceptable uses. Mrs. Boggs thinks that possible uses could include the renovations at Station 31, lost revenues in the General Fund, storm water repair of Stonewall, Broadband with Warren County and premium pay for essential employees.

General Reports:

CORRESPONDENCE:

IN:

Letter from Premier Health regarding a donation for Butler/Warren County Field Day on September 25 at the Middletown Campus.

Letter from Warren County Engineer's office regarding walk through of The Estates of Keever Creek, Section 3.

Email regarding Duke work around Natalie Lane

Email from Theory Wellness regarding medical cannabis in the township

Letter from Charter Communications regarding 2nd quarter franchise fees

Newsletter from Warren County Commissioners Summer 2021

Email from Ms. Eid regarding street name

Email from Patriot Engineering regarding property at 4850 Greentree Road

Notice from State of Ohio Division of Liquor control regarding license fees

Email from Fulkerson regarding their property at 530 Hoffmann Ave
 Annual report from Warren County Soil & Water
 Email from Warren County Engineer's regarding rescheduling the walk through for
 The Estates of Keever Creek
 OTARMA's annual report for 2020

OUT:

Letter to Butler Tech regarding school for Tyler Kinman
 Email to Theory Wellness regarding medical cannabis in the township
 Letter to Warren County Regional Planning regarding George Steel Farm PUD
 Letter to Warren County Regional Planning regarding Lakeside at Shaker Run
 Section Four Final Plat
 Letter to Warren County Rural Zoning Inspection regarding Bruce A. Groseclose
 variance
 Letter to Warren County Rural Zoning Inspection regarding Robert Singleton
 variance
 Letter to Warren County Engineer's regarding Shaker Run Subdivision Streets
 Letter to Warren County Engineer's regarding the striping on Waynesville and
 Nixon Camp
 Letter to Mr. Estes regarding a job offer for full time paramedic
 Email to Ms. Eid regarding street name
 Email to Patriot Engineering regarding property at 4850 Greentree Road
 Email to Warren County Engineer's office regarding rescheduling of walk through
 for The Estates of Keever Creek

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested authorization to amend the certificate of estimated resources from the Warren County Auditor due to the addition of Coronavirus local Fiscal Recovery Funds in the amount of \$813,287.23. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 21-08-19.** (A copy of the resolution will be included in the minutes.)

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 33259 through 33306 (copy to follow) and Vouchers 873-2021 through 920-2021.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/16/21	8/23/21	815-2021	EMBALMERS & FUNERAL DIR BOARD	1000-892-0000	\$500.00	INDIGENT BURIAL REIMBURSEMENT D JONES
					\$500.00	
8/20/21	8/23/21	816-2021	N HARDIN	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
8/9/21	8/17/21	793-2021	AETNA BETTER HEALTH	2191-299-0000	\$138.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/9/21	8/17/21	794-2021	CGS	2191-299-0000	\$313.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/10/21	8/17/21	795-2021	HUMANA	2191-299-0000	\$84.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/10/21	8/17/21	796-2021	ANTHEM BLUE	2191-299-0000	\$101.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/10/21	8/17/21	797-2021	CGS	2191-299-0000	\$142.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/11/21	8/17/21	798-2021	MOLINA HEALTHCARE	2191-299-0000	\$339.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/11/21	8/17/21	799-2021	AETNA	2191-299-0000	\$491.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/11/21	8/17/21	800-2021	CGS	2191-299-0000	\$646.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/21	8/17/21	801-2021	UNITED HEALTHCARE	2191-299-0000	\$144.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/21	8/17/21	802-2021	CGS	2191-299-0000	\$297.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/21	8/17/21	803-2021	AETNA	2191-299-0000	\$774.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/21	8/17/21	804-2021	AARP SUPPLEMENTAL	2191-299-0000	\$223.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/21	8/17/21	805-2021	HNB-ECHO	2191-299-0000	\$304.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/21	8/17/21	806-2021	CGS	2191-299-0000	\$332.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/16/21	8/17/21	807-2021	AARP SUPPLEMENTAL	2191-299-0000	\$80.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/16/21	8/17/21	808-2021	BUCKEYE COMMUNITY	2191-299-0000	\$196.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/16/21	8/17/21	809-2021	ANTHEM BLUE	2191-299-0000	\$316.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/16/21	8/17/21	810-2021	ANTHEM BLUE	2191-299-0000	\$438.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/10/21	8/23/21	813-2021	3-HAB	2191-299-0000	\$556.68	LIFE SQUAD SERVICES
8/13/21	8/23/21	814-2021	AMBETTER FROM BUCKEYE HEALTH PLAN	2191-299-0000	\$812.16	LIFE SQUAD SERVICES
8/17/21	8/26/21	817-2021	AARP SUPPLEMENTAL	2191-299-0000	\$99.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/17/21	8/26/21	818-2021	MOLINA HEALTHCARE	2191-299-0000	\$146.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/17/21	8/26/21	819-2021	HUMANA	2191-299-0000	\$484.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/17/21	8/26/21	820-2021	HWHO	2191-299-0000	\$517.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/17/21	8/26/21	821-2021	CGS	2191-299-0000	\$1,029.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/18/21	8/26/21	822-2021	MEDICAL MUTUAL	2191-299-0000	\$381.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/19/21	8/26/21	823-2021	AETNA	2191-299-0000	\$465.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/21	8/26/21	824-2021	CGS	2191-299-0000	\$1,879.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/21	8/26/21	825-2021	MOLINA HEALTHCARE	2191-299-0000	\$184.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/21	8/26/21	826-2021	UNITED HEALTHCARE	2191-299-0000	\$381.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/21	8/26/21	827-2021	CGS	2191-299-0000	\$736.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/23/21	8/26/21	828-2021	AARP SUPPLEMENTAL	2191-299-0000	\$96.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/23/21	8/26/21	829-2021	CGS	2191-299-0000	\$396.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/23/21	8/26/21	830-2021	ANTHEM BLUE	2191-299-0000	\$695.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/24/21	8/26/21	831-2021	ANTHEM BLUE	2191-299-0000	\$322.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/24/21	8/26/21	832-2021	MOLINA HEALTHCARE	2191-299-0000	\$386.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/24/21	8/26/21	833-2021	CGS	2191-299-0000	\$1,165.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$16,103.98	
8/17/21	8/26/21	834-2021	STATE OF OHIO	1000-533-0000	\$560.00	35% OF LICENSING FEE DISTRIBUTION (DIRECT DEPOSIT)
8/19/21	8/26/21	835-2021	STATE OF OHIO	2191-299-0000	\$5,193.60	LIFE SQUAD SERVICES LCI 2ND QTR 2021 (DIRECT DEPOSIT)
8/24/21	8/26/21	836-2021	STATE OF OHIO	2191-299-0000	\$2,294.90	LIFE SQUAD SERVICES WCI 2ND QTR 2021 (DIRECT DEPOSIT)
					\$8,048.50	
8/16/21	8/18/21	811-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVERNMENT HB 62 AUGUST 2021 (DIRECT DEPOSIT)
8/16/21	8/18/21	812-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,239.45	LOCAL GOVERNMENT AUGUST 2021 (DIRECT DEPOSIT)
8/23/21	8/26/21	837-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2231-692-0000	\$2,261.10	NEW \$5 PERMISSIVE AUTO JULY 2021 (DIRECT DEPOSIT)
8/23/21	8/26/21	838-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,735.75	MOTOR VEHICLE LICENSE TAX JULY 2021 (DIRECT DEPOSIT)
8/23/21	8/26/21	839-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,679.18	CENTS PER GALLON AUGUST 2021 (DIRECT DEPOSIT)
8/23/21	8/26/21	840-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,798.10	OLD \$5 PERMISSIVE AUTO TAX JULY 2021 (DIRECT DEPOSIT)
8/23/21	8/26/21	841-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,846.25	CAS EXCISE TAX AUGUST 2021 (DIRECT DEPOSIT)
					\$43,490.33	

Other Business:

None.

Visitor Concerns:

Mike Shaffer gave an update on current happenings at Regional Planning.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Compensation for Fire/EMS Personnel matters pursuant to ORC 121.22 (G) (1) at 9:55 a.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 10:26 a.m.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for September 13, 2021 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 21-08-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

AUTHORIZING JEFF DAHLHOFF TO ATTEND PARAMEDIC SCHOOL AT BUTLER TECH AND SIGNING A FIRE FIGHTER/EMS CONTRACT THAT TURTLECREEK TOWNSHIP WILL PAY FOR THE SCHOOL WITH A FOUR (4)-YEAR COMMITMENT FOR SERVICE AND HOURS AS DEFINED BY JOB DESCRIPTION

WHEREAS, Jeff Dahlhoff wishes to attend paramedic school at the Butler Tech; and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jeff Dahlhoff attend the paramedic school; and

WHEREAS, the cost of the class will be the approximate fee of \$9,451.00 and Jeff Dahlhoff will be required to sign a Fire Fighter/EMS contract with a commitment of four (4) years of service for the township paying for the school; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves Jeff Dahlhoff to attend paramedic school with the township paying for the schooling. The source of the funds will be the EMS Fund (2191-230-590-0005 Other – Other Expenses EMS Training).

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 31st day of August, 2021

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 21-08-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a need to purchase two (2) Getac V110 Rugged Convertible Laptops from SSI to replace two (2) Toughbooks for the EMS Squads; and

WHEREAS, the cost of the laptops will be \$7,730.00 and the source of the funds for the purchase will be the EMS Fund 2191 (2191-230-430-0000 – Small Tools and Minor Equipment); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the two (2) Getac V110 Rugged Convertible Laptops from SSI.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 31st day of August, 2021

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-08-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase one (1) Cradlepoint 5-Year NetCloud Essentials for Mobile Router for Assistant Chief vehicle; and

WHEREAS, the cost of the Cradlepoint will be \$1,111.67 and the source of the funds for the purchase will be the Fire Fund 2192 (2192-220-430-0000 – Small Tools and Minor Equipment); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of one (1) Cradlepoint 5-Year NetCloud Essentials for Mobile Router from CDW Government.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 31st day of August, 2021

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-08-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a need to repair exercise equipment at Station 31 & 33 and establish a maintenance contract for the equipment; and

WHEREAS, the cost of the repair and maintenance contract will be \$1,440.00 from Thorns Fitness Service LLC and the source of the funds for the repairs and contract will be the EMS Fund 2191 (2191-230-323-0000 – 2191-230-360-0000); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the repair to exercise

equipment and establish a maintenance contract with Thorns Fitness Service LLC in the amount of \$1,440.00.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 31st day of August, 2021

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-08-13
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Road Department has a need to purchase eight (8) tires for the Road Department tractors; and

WHEREAS, the cost of the tires will be \$3,903.04 from Walt Luti; and

WHEREAS, the source of the funds will be Road Department (2031-330-323-0000 Repairs and Maintenance).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of eight (8) tires from Walt Luti.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 31st day of August, 2021

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Fiscal Officer

**RESOLUTION 21-08-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Road Department has a need to purchase plow blades and guards for the Road Department; and

WHEREAS, the cost of the plow blades and guards will be \$2,979.37 from Winter Equipment; and

WHEREAS, the source of the funds will be Road Department (2031-330-430-0000 Small Tools and Minor Equipment).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of plow blades and guards from Winter Equipment in the amount of \$2,979.37.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 31st day of August, 2021

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 21-08-15

Date of Resolution: August 31, 2021

TOPIC OF RESOLUTION: APPROVING AND AUTHORIZING BOARD OF TRUSTEES TO EXECUTE A TYPE 1 ANNEXATION AGREEMENT WITH CITY OF LEBANON RELATING TO THE PROPERTY AT 2210 STATE ROUTE 63 CONSISTING OF 177.2870 ACRES IN TURTLECREEK TOWNSHIP

RESOLUTION

WHEREAS, RJ Real Estate Properties, LLC, an Ohio limited liability company, seeks to annex its property located at 2210 State Route 63 in Turtlecreek Township, identified as PID: 12-18-400-003 (Acct. 5331300) consisting of 13.0879 acres, and PID: 12-18-400-006 (Acct. 5302056) consisting of 164.1991, for a total gross acreage of 177.2870, into the City of Lebanon from Turtlecreek Township; and,

WHEREAS, the City of Lebanon desires to accept the annexation of the said property, and to change the boundaries lines to conform to the corporate limits of the City, and in order to do so has requested this Board to enter into a Type 1 Annexation Agreement in accordance with section 709.192, et seq. of the Ohio Revised Code, to consummate the foregoing which provides for a modified payment schedule of reparations to Turtlecreek Township beginning on the tax lien date of the 5th year after the effective date of the annexation and exclusion of the territory from the Township, through December 31st of the 16th year after the effective date of the annexation and exclusion of the territory from the Township; and,

WHEREAS, this Board understands that a Type 1 annexation agreement is voluntary on its part, and by entering into such an agreement it forecloses all rights to object to or otherwise oppose the petition for annexation, and that the expedited annexation process entitles the owner to petition the board of county commissioners who must approve the annexation petition with limited procedural review and without any involvement of or taking public comments; and,

WHEREAS, this Board respects the property owner's request and recognizes that it is the best interest of this specific property to be annexed and to have the City conform the boundaries in order to avoid double taxation and duplication of public services, and so that it may be developed in the City in an expeditious manner, subject to the proposed expedited annexation providing, to the extent possible, provisions to mitigate an immediate impact on Turtlecreek Township and its residents by receiving reparations for some of the lost tax revenue, and in order to continue a spirit of cooperation with the City of Lebanon in such matters including the parties agreeing to cooperate relating to future requests for annexation from Turtlecreek Township into the City of Lebanon.

THEREFORE, BE IT RESOLVED, by at least a majority of the Board of Turtlecreek Township Trustees, Warren County, Ohio, concurring as follows:

- Section 1.** That the Board does hereby approve and further authorize the attached Type 1 Annexation Agreement with the City of Lebanon to be executed by the Turtlecreek Township Board of Trustees.
- Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.
- Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.
- Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	-	YEA
Mr. VanDeGrift	-	YEA
Mr. Jones	-	YEA

Resolution adopted this 31st day of August, 2021.

TURTLECREEK TOWNSHIP TRUSTEES

AMANDA KING CHILDERS,
FISCAL OFFICER

**RESOLUTION 21-08-16
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JONATHAN D. SAMS, TURTLECREEK
TOWNSHIP TRUSTEE, TO SIGN ANNEXATION PETITION WITH
THE CITY OF LEBANON FOR 177 ACRES FOR PARKSIDE PROPERTY
DEVELOPMENT**

WHEREAS, the Turtlecreek Township Board of Trustees have been presented with an annexation petition for the Parkside property located on State Route 63 which includes 177 acres, into the City of Lebanon; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized Jonathan D. Sams to sign the annexation petition; and

THEREFORE, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day August 2021

Signed: _____ " YEA"

_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 21-08-17

Date of Resolution: August 31, 2021

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP
ADMINISTRATOR**

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 31st day of August, 2021.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 21-08-18
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS,
TURTLECREEK TOWNSHIP ADMINISTRATOR,
TO APPLY FOR THE HAZARD MITIGATION GRANT PROGRAM AND SIGN
ALL NECESSARY PAPERWORK ASSOCIATED WITH THE GRANT PROCESS**

WHEREAS, the Turtlecreek Township Board of Trustees have approved the submittal of the application process for the Hazard Mitigation Grant Program for a generator, switch and safe room for Station 31; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized Tammy Boggs to sign the necessary paperwork to process the grant application; and

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day August, 2021

Signed: _____ " YEA"
_____"YEA"
_____"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-08-19
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall request an amended certificate of estimated resources from Warren County Auditor due to the addition of Coronavirus Local Fiscal Recovery Funds 2273 in the amount of \$813,287.23. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 31th day of August, 2021.

Signed: _____ "YEA"
Signed: _____ "YEA"
Signed: _____ "YEA"

Attest: _____ CHIEF FISCAL OFFICER

**RESOLUTION 21-08-20
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE CHANGE TO PAYROLL CYCLE FOR NOAH
ZIMMER TO SUNDAY – SATURDAY EFFECTIVE AUGUST 29, 2021**

WHEREAS, Noah Zimmer’s current payroll cycle is Saturday – Friday and the department has a need to change the cycle to Sunday – Saturday; and

WHEREAS, the Fire Chief has determined that this change is a benefit for the department in providing staffing to the department; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the payroll cycle change for Noah Zimmer to Sunday - Saturday effective August 29, 2021.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Sams	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 31st day of August, 2021.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-08-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, KZF Design has been selected for the CA for Station 31 renovations; and

WHEREAS, the fees associated with KZF Design for the CA for Station 31 renovations are 74,000.00; and

WHEREAS, the source of the funds for KZF Design will be the Coronavirus Local Fiscal Recovery Fund (ARP) Fund (2273-220-360-0000 Contracted Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the fees for KZF Design in the amount of \$74,000.00 for services provided in the CA role for Station 31.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones All voiced a “YEA” vote and the motion was passed.

Adopted this 31st day of August, 2021

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 21-08-22
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township's renewal for the 2021-2022 Liability and Property coverage with OTARMA is due; and

WHEREAS, the cost of the renewal will be \$65,545.00; and

WHEREAS, the source of the funds for the renewal premium will be the General Fund (1000), Road Fund (2031), EMS Fund (2191) and Fire Fund (2192).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Liability and Property coverage with OTARMA

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 31st day of August, 2021

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

End of Minutes.